Setting Up Notifications In Edsby

Edsby helps parents and students stay organized and up-to-date with school activities.

By enabling various notifications we can ensure parents are notified of the important things happening within their school, children's Classes, Calendars, and Groups.

Here are a few steps to set up notification in the Edsby app/online:

1. Access Notification Settings by clicking Settings on your Home Screen.

Q Home	Ø
Submit your Yearbook photost	eer Tutor Sign.
Sara Lee Last Active: 24 minutes ago	>
Settings	\rightarrow
Profile	>
A Recent Activity	>
🧐 Launchpad	>
🖙 Logout	>
Joseph Lee	>
🗄 Plan an Absence	>
() Absent Today	>
Portfolio	>
Learning Story	>
€ Classes	>
A Recent Activity	>
📋 Calendar	>
👩 Lisa Lee	>
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2. Select Notifications from the menu.

<	Settings	
	Sara Lee Picture and name set by your school or distrived Not user changeable.	ict.
ć	D Login Information	>
G	Personal Information	>
	> Notifications	>
ŧ	Other Settings	>

This provides a form to select and update notifications regarding your:

- 1. Messages
- 2. Edsby Activity Digest
- 3. Personal Calendar
- 4. Organization
- 5. Children
- 6. Groups

<	Noti	fications	
Edsby can no below and ch email, and/or	tify you when oose notificati the Edsby mo	things chan ions via the bile app.	ge. Click any item bell icon in Edsby,
Messages		Email	
Activity Dige	st	Daily Email	
Personal Cal	endar	Edsby, Email, Mobile	
Organizatio	n	Notify	Activity
Erin River Ele	ementary	Edsby	News
Mesa Elemer	ntary	Edsby	News
Tecumseh H	igh School	Edsby	News
Children		Notify	Activity
Joseph Lee		Edsby, Email, Mobile	Attendance Classes
Lisa Lee		Edsby, Email, Mobile	Attendance Classes
Tegan Lee		Edsby, Email, Mobile	Attendance Classes
Zoey Lee		Edsby, Email, Mobile	Attendance Classes
Group		Notify	Activity
Grade 4 Pare	ents		
Information f	or Parents	Edsby, Email, Mobile	Reply Calendar
Lost & Found	d - Mesa	Edsby, Email, Mobile	Reply Calendar
Mesa Parent	s		
Parent Volun Opportunite	teer s	Edsby, Email, Mobile	Reply Calendar

You can choose to receive notifications through Email, Edsby, or straight to your mobile device.

< Notify: Ms. Sara Lee
Where you receive these notifications
☑ Edsby
🗹 Email
☑ Mobile

Notifications received in Edsby will be accessible by clicking the bell icon in the Navigation Bar.



<u>Click here</u> for more information on setting up Notifications.